

Solicitor apprentice

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Here are the steps you need to take before applying for admission as a solicitor of England and Wales. We also offer guidance on when to do this, but the steps do not have to be done in a set order.

You'll also find a personalised SQE qualification checklist within mySRA (in 'My profile') that tracks your progress to admission and highlights next steps.

Create your accounts - do this first

- Create a mySRA account this is where you will tell us about your degree, work experience and apply for admission. Find out how to <u>create an account [https://upgrade.sra.org.uk/mysra/get-mysraaccount/#heading_a27d]</u>.
- Create an SQE assessment account to book your exams and get your results. <u>Find out how [https://sqe.sra.org.uk/registering-and-booking]</u>.
- Please make sure the names match exactly on the two accounts.

Degree - no action needed

- Your degree must be a <u>UK degree or equivalent level 6 qualification</u> [https://upgrade.sra.org.uk/become-solicitor/sqe/check-validate-qualification/degree-equivalent/] and can be in any subject.
- Your degree will be validated through your SQE assessment account.

Retrieve SQE assessment results - passed both exams

• You'll need to retrieve your SQE results in mySRA once you have passed all your required assessments. Log into mySRA, and in 'Start a new application' you'll find the 'Retrieve your SQE results' application.

Register your qualifying work experience anytime

• You must register two years' <u>qualifying work experience</u> [<u>https://upgrade.sra.org.uk/become-solicitor/sqe/qualifying-work-experience-</u> <u>candidates/]</u>before you can apply for admission. Find out more about <u>recording your work experience [https://upgrade.sra.org.uk/become-</u>



solicitor/sqe/qualifying-work-experience-candidates/registering-qualifying-work-experience/].

• This can be any two-year period within your apprenticeship.

Background checks and suitability - just before applying for admission

- We check your suitability when you are applying for admission. You can also speak to us early if you have <u>any potential concerns</u> [https://upgrade.sra.org.uk/become-solicitor/character-and-suitability/].
- You will need to do a background check/screening. Once complete, you are ready to apply for admission. Find out how to <u>apply for</u> <u>screening [https://upgrade.sra.org.uk/become-solicitor/admission/screening/]</u>.

Applying for admission

• When applying, you will choose 'Solicitors Qualifying Examination route' on the application. Find out more about <u>applying for</u> <u>admission [https://upgrade.sra.org.uk/become-solicitor/admission/admission-forms-fees/]</u>.

Applying for a practising certificate - after choosing your admission date

Once you have chosen your admission date, you can apply for a practising certificate. Find out <u>how to apply</u> [https://upgrade.sra.org.uk/mysra/manage-account/individual-account/step-by-step-guides/apply-practising-certificate/].